

BOARD OF EDUCATION  
Cape May County Special Services School District and  
Cape May County Technical School District

MINUTES

**July 27, 2021  
3:32 P.M.**

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mrs. Jane Elwell, Board Vice-President, Mr. Kenneth Merson, Board Member, Mr. Christopher Kobik, Board Member and Ms. Nancy Ramundo, Board Member.

Not present. Dr. Judith DeStefano, Board Member.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

Mr. Gould initiated a moment of silence in fond memory of Mr. Robert L. Boyd, Board Member. His many contributions over the years

**PLEDGE OF ALLEGIANCE**

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The July 27, 2021 Board of Education meeting was a hybrid meeting (in person and virtual) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on both District's websites and both District's entrances with the following instructions:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting,

please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted will be dropped from the call.** When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

**Connection information:**

Members of the public may participate in our virtual board meeting by visiting the district website ([www.CapeMayTech.com](http://www.CapeMayTech.com) or [www.CMCSpecialServices.org](http://www.CMCSpecialServices.org) ) and clicking on the connection links.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

On the motion of Mr. Merson, seconded by Ms. Ramundo, the following minutes were approved by roll call vote:

June 22, 2021 Board of Education Meeting  
June 22, 2021 Executive Session  
July 01, 2021 Reorganization Meeting

Voting Yes: Gould, Elwell, Ramundo, Merson, Kobik  
Voting No: None  
Abstained: None  
Motion Carries.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. She remarked on the extended school year program, an increase in enrollment for September, pandemic response items, the sidebar agreement for 11 month positions and the status on the Ed. Foundation's fundraising initiative. On the motion of Mr. Merson, seconded by Ms. Ramundo, the attached Assistant Superintendent Administrative District Report (Item 1 / a-h) was approved by roll call vote. Mr. Kobik remarked that he appreciated the specific, measurable goals for the district and wished good luck in pursuing them.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-l) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Elwell, the attached item for Curriculum (Item 3 / a-n) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Legislation and Policy (Item 4 / a-j and through c) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a-c plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

### **DISTRICT COMMUNICATION**

Ms. Moscony noted the communications that were included in the district report.

### **BOARD CORRESPONDENCE**

None.

### **DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

Dr. Hudanich presented the Superintendent Administrative District Report to the board. She commented on summer programs, protocols for masking, surveying on vaccination status, updates to the professional development and mentoring plans and analyzing data on enrollment and staffing levels. Dr. Hudanich also shared exciting news on Ms. Paula Smith's efforts to secure debt service aid for the main office area addition. This will be an action item put forth for vote. On the motion of Mr. Kobik, seconded by Mrs. Elwell, the attached Superintendent Administrative District Report (Item 1 / a-g) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Mr. Merson, the attached item for Curriculum (Item 3 / a-n plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the attached item for Legislation and Policy (Item 4 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson Ramundo, Kobik (recused from voting for school nurse Kathleen Giangliulo,

Voting No: None

Abstained: Kobik abstained from vote for school nurse

Motion Carries.

### **DISTRICT COMMUNICATION**

Dr. Hudanich noted the communications that were included in the district report.

### **BOARD CORRESPONDENCE**

Correspondence from:

Irene M. LeFebvre, President

New Jersey School Boards Association

Synopsis:

New Jersey School Boards Association's services provides cost

savings/financial assistance, training, advocacy and support.

### **BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

Mr. Kobik wished the staff from both districts well as they prepare for the new school year.

### **PUBLIC INPUT**

This meeting served as the public hearing for the following; Harassment, Intimidation, and Bullying (HIB) District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, SY 2019-20 and the Student Safety Data System reports for SY 2019-20. Complete reports were attached to the agenda and reported on District websites.

Cape May County Technical High School/District:

- High School – 18 total incidents, 5 incidents HIB confirmed, 6 incidents HIB alleged, 50 incidents (violence, vandalism, substances, weapons, HIB confirmed) leading to removal
- There were 5 trainings and 4 professional service programs

Cape May County Special Services School District

- Ocean Academy – 0 incident HIB confirmed, 1 incident HIB alleged, 2 incidents leading to removal
- High School - 0 incident HIB Confirmed, 0 incident HIB alleged, 3 incidents leading to removal
- There were 7 trainings and 6 professional service programs

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

None.

### **EXECUTIVE SESSION**

On the motion of Ms. Ramundo, seconded by Mr. Kobik the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:10 p.m. to discuss:

Board Self-Evaluation

## Superintendent Evaluation

### HIB

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

### **RETURN TO OPEN SESSION**

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the board self-evaluation for the 2020/2021 school year was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the 2020/2021 superintendent evaluation for Dr. Nancy Hudanich was approved for placement in her personnel file by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Merson, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of May 21, 2021 through June 17, 2021 (1 HIB investigation) and acknowledged investigation(s) that occurred between the period June 18, 2021 through July 22, 2021 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period May 21, 2021 through June 17, 2021 (1 HIB investigation – determined non-HIB) and

acknowledged investigation(s) that occurred between the period of June 18, 2021 through July 22, 2021 (1 HIB investigation) by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

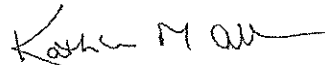
**ADJOURN**

On the motion of Mr. Kobik, seconded by Mr. Merson, the meeting was adjourned at 4:44 p.m.

Respectfully submitted,



Paula J. Smith,  
Board Secretary



Kathleen Allen  
Board Secretary

**II. DISTRICT ACTION ITEMS**

**A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

**1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT**

**Be it resolved the Board of Education approves/accepts:**

- a. Principal's Report, Annamarie Haas  
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report
- h. Team Meeting Agendas

**2. REVENUE & EXPENSE**

**Be it resolved the Board of Education approves/accepts:**

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial Reports: Board Secretary Report and Board Report of Receipts and Disbursements, May 2021
- c. Bills as presented for June 2021 and Bills as presented for July 2021
- d. Budget Summaries, Enterprise and Student Activity Funds, May 2021
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date/Years</b>
County of Cape May	County Tax Levy	\$4,135,400	SY 2021-2022
County of Cape May	Facility Lease Renewal	\$400,000	SY 2021-2022
Lil Prodigy Learning Center	Rental of Daycare Facility for 2021-2022	\$4,372 per month	2021-2022
Dr. Buzz Mingin	Professional Development Consultant for 4 days during school year, dates TBD	\$2,500 per day for 4 days not to exceed \$10,000	SY 2021-2022



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<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date/Years</b>
Elyse Zucker, pending paperwork completion	Professional Service Contract: Itinerant School Counselor	\$75 per/hr; \$250 per Social History	7/28/2021 - 6/30/2022
Lisa Davis, pending paperwork completion	Professional Service Contract: Itinerant School Psychologist	\$75 per/hr; \$250 per Social History	7/28/2021 - 6/30/2022
Erica Bilotti, pending paperwork completion	Professional Service Contract: Itinerant Speech Therapist	\$75 per/hr; \$250 per eval	7/28/2021 - 6/30/2022
Alison Dardine	Professional Service Contract: Itinerant School Social Worker	\$75 per/hr; \$250 per eval	8/12/2021 - 6/30/2022
Thomas Jefferson University, pending receipt of agreement	Affiliation Agreement	N/A	7/28/2021 - 6/30/2022
Shared Services Agreement	Agreement between CMCSSSD and CMC Technical School District (TSD) regarding TSD providing Director of Technology & Networking Operations services to CMCSSSD	\$10,000 flat fee prorated (\$833.33 per month)	7/1/2021 - 6/30/2022
James Transportation	To/From transportation multi-contract number ESYMT 2021	\$7,476.00	ESY 2021
Sheppard Bus Service	To/From transportation contract multi-contract number ESYOC 2021	\$20,700.00	ESY 2021
In Safe Hands	To/From transportation multi-contract WBYLN-EY	\$6,300.00	ESY 2021
Dennis Twp	To/From Joint Trans Agreement - Route DT4	\$1,955.00	ESY 2021
Dennis Twp	Contract agreement Athletic/Field Trips	\$90.00 per hr per bus + tolls	SY 2021-2022

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<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date/Years</b>
Greater Egg Harbor Regional	To/From Joint Trans agreement on behalf of Dennis Twp, route YLA1-EY	\$3,402.60	ESY 2021

- g. Professional Improvement Experience and Travel Expenses: None this cycle
- h. Grants/Donations: None this cycle
- i. The following item(s) to be disposed or sold on gov/deals:
  - (1) Dispose: Asset 000428, Overhead Camera, obsolete
  - (2) Dispose: Asset 000438, Document Camera Video Labs, obsolete
- j. Food Service Pricing: No charge for all students for all meals; SSO Option 21/22
- k. Authorize Kathleen Allen, Business Administrator/Board Secretary to pay bills and claims as needed, in the event of a canceled Board of Education meeting, subject to the express approval of the Board President
- l. Sidebar Agreement with CMCSSTD Education Association regarding 11 month positions

**3. CURRICULUM**

**Be it resolved the Board of Education approves/accepts:**

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups:

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date/Years</b>
Barksdale School Portraits	Ocean Academy Student/Staff School Photos	N/A	10/6/2021 1/6/2022
Barksdale School Portraits	CMC High School Student/Staff School Photos	N/A	10/13/2021 1/11/2022
Scholastic Books	Annual Book Fair	N/A	TBD

- c. Boscov's "Friends Helping Friends" fundraiser, 10/20/21, school to receive 100% of each \$5 shopping pass sold (Valerie Reif)
- d. CMCSSTD District / School Goals for SY 2021-2022
- e. Affirmative Action End of Year Report for SY 2020-2021
- f. Student Safety Data System Report for SY 2020-2021
- g. CMCSSTD District Self-Assessment HIB Grade Report for SY 2019-2020, released by NJ DOE on June 2021
- h. CMCSSTD District Mentoring Plan for SY 2021-2022
- i. CMCSSTD District Mentoring Plan Statement of Assurance

- j. CMCSSTD Professional Development Plans for SY 2021-2022 for District, CMC High School and Ocean Academy
- k. CMCSSTD Professional Development Plan Statement of Assurance
- l. Adoption of the Danielson Model for SY 2021-2022
- m. Adoption of the NJPEPL Administration Observation Tool for SY 2021-2022
- n. CDS Roles and Responsibilities

**4. LEGISLATION & POLICY/REGULATION**

**Be it resolved the Board of Education approves/accepts upon the second reading:**

- a. Revised Policy #0131 Bylaws, Policies, and Regulations
- b. Revised Policy #3134 Assignment of Extra Duties
- c. Revised Policy #3142 and Regulation #3142 Nonrenewal of Nontenured Teaching Staff Member
- d. Revised Policy #3221 and Regulation #3221 Evaluation of Teachers
- e. Revised Policy #3222 and Regulation #3222 Evaluation of Teaching Staff Members, Excluding Teachers, and Administrators
- f. Revised Policy #3223 and Regulation #3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- g. Revised Policy #3224 and Regulation #3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- h. Revised Policy #4146 and Regulation #4146 Nonrenewal of Nontenured Support Staff Member
- i. Revised Policy #6471 and Regulation #6471 School District Travel
- j. Revised Policy #8561 Procurement Procedures for School Nutrition Programs

**Be it resolved the Board of Education approves/accepts:**

- a. Revised Duties and Responsibilities for Maintenance Mechanic (HVAC)
- b. New Duties and Responsibilities for Part-Time Board Office General Secretary
- c. New Duties and Responsibilities for Technology Shared Services Coordinator

**5. PERSONNEL**

**Be it resolved the Board of Education approves/accepts:**

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

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<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Martha D'Abundo	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Brandie Wescott	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Haley DiBiasio	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Crystal Purfield	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Alexandrea Love	ESY Special Education Teacher	ESY	\$45 per/hr 23.5 days 6 hrs per day	6/30/2021 - 8/11/2021
Christine Bry	Community Swim Lifeguard	Community Swim	\$16 per/hr	7/28/2021 - 6/30/2022
Robert Stewart	Community Swim Lifeguard	Community Swim	\$16 per/hr	7/28/2021 - 6/30/2022
Abigail Fenton	Substitute School Nurse	General	\$250 per diem	7/28/2021 - 6/30/2022
Cindy Nguyen	Certified Occupational Therapy Assistant	General	Schedule C Step 2 \$45,752 10 months	9/1/2021 - 6/30/2022
Nicole Scheffler	Transfer position from Special Education Teacher to Learning Disabilities Teacher Consultant	General	Step 7 Schedule A-2 MA, \$76,467 10 months	9/1/2021 - 6/30/2022
Caitlyn Wyand	Special Education Teacher	General	**Revised** Step 2 Schedule A-2 MA, \$69,467 10 months	9/1/2021 - 6/30/2022
Emily Rubino	Special Education Teacher	General	Step 1 Schedule A-2 MA, \$68,067 10 months	9/1/2021 - 6/30/2022

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<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Madison Mack	Special Education Teacher	General	Step 1 Schedule A-2 BA, \$65,942 10 months	9/1/2021 - 6/30/2022
Myra McCann	Special Education Teacher	General	Step 1 Schedule A-2 BA, \$65,942 10 months	9/1/2021 - 6/30/2022
Elizabeth Farmer	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Sofija Stankovic	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Christa Murphy	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Jennifer Sardoni	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Kyle Lee	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Erin Welsh	Teacher Aide	General	Step 1 Schedule B \$26,794 10 months	9/1/2021 - 6/30/2022
Rosemarie Smith	Part-Time Board Office General Secretary	General	Step 5 Schedule E \$18,617 prorated 12 months	8/30/2021 - 6/30/2022

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Kirsten Hair	Speech Language Specialist	General	Step 0 Schedule A-2 MA, \$66,667 10 months	9/1/2021 – 6/30/2022
Dianna Ruderick	Special Education Teacher	General	Step 6 Schedule A-2 MA, \$75,067 10 months	9/1/2021 – 6/30/2022
Sheri Leiser	Speech-Language Specialist	Resignation		Effective 8/30/2021
Kiera Webb	Speech-Language Specialist	Resignation		Effective 9/4/2021
Amanda McDermott	Teacher Aide	Resignation		Effective 8/27/2021

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6382	25.75	3	0	30.75	BOE Leave FMLA	7/7/2020 - 9/30/2021
6220	0	0	0	17	FMLA/NJFLA	8/9/2021 - 8/31/2021

**6. COMMUNICATION**

- a. ¿Que Pasa?: None this cycle
- b. Use of Facilities Requests
- c. Donations under \$500: None this cycle
- d. Letter from Kathleen Allen, School Business Administrator/Board Secretary, to Cape May County Administrators
- e. Sheri Leiser, Speech-Language Specialist: Resignation Letter, effective August 30, 2021
- f. Kiera Webb, Speech-Language Specialist: Resignation Letter, effective September 4, 2021
- g. Amanda McDermott, Teacher Aide: Resignation Letter, effective August 27, 2021

**II. DISTRICT ACTION ITEMS**

**B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

**1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT**

**Be it resolved the Board of Education approves/accepts:**

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Technology & Network Operations
- g. Superintendent

**2. REVENUE & EXPENSE**

**Be it resolved the Board of Education approves/accepts:**

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 May 2021, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, May 2021;
- f. Transfers (none this cycle);
- g. Bids, contracts, reports, agreements:

<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/Year</u>
Pay to Play Resolution for ATI, LLC	Practical Nursing comprehensive assessments packages (30)	\$52,200.	SY 2021-22
Pay to Play Resolution for Cirignano Contracting, Inc.	power washing and painting of the building lentils	\$17,835.	SY 2020-21
Pay to Play Resolution for Elsevier, Inc.	Practical Nursing & Dental Assisting textbooks	\$24,133.98	SY 2021-22
Use of Facility Fee Schedule	annual approval	see attached schedule	SY 2021-22
N.J. State Interscholastic Athletic Association	membership renewal	\$2,500.	SY 2021-22
HealthNow Administrative Services	renewal to administer vision plan	\$4.50 per/month per/employee	9/1/2021-8/31/2022

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Public Donor Agreement between Cape May County Tech & Acenda, Inc.	administer/supervise social service programs	\$106,083. (in-kind contributions)	7/01/2021-6/30/2022
Cooperative Bid Award to: Multi-Temp Mechanical, Inc. Middle Twp. Board of Ed. (lead agency) Cooperative Pricing Agreement	HVAC/Refrigeration Services: journeyman: apprentice: 10% above wholesale	\$79 per/hr \$35 per/hr	7/1/2021-6/30/2022
Cooperative Bid Award to: Falasca Mechanical Middle Twp. Board of Ed. (lead agency) Cooperative Pricing Agreement	Plumbing Services: journeyman: apprentice: 15% above wholesale	\$128 per/hr \$45 per/hr	7/1/2021-6/30/2022
Cooperative Bid Award to: Lee-Way Electrical, LLC (lead agency) Cooperative Pricing Agreement	Electric Services: journeyman: apprentice: 10% above wholesale	\$110 per/hr \$36 per/hr	7/1/2021-6/30/2022

h. Part-time contracts and hourly rates, SY 2021-2022 (effective July 1, 2021):

<u>Position</u>	<u>Rate</u>
High School Substitute, planning/preparation	\$110 per/diem
High School Nurse Substitute	\$155 per/diem
Post Secondary Practical Nursing Substitute (Practical Nursing content instruction)	\$160 per/diem
Post Secondary Practical Nursing Substitute (Non-Practical Nursing content instruction, classroom time only)	\$90 per/diem

i. Grant and or Donation:

<u>Name of Grant or Donation</u>	<u>Apply/Accept</u>	<u>Amount</u>	<u>Date</u>
IDEA	apply/accept	\$96,235.	SY 2021-22
ABE/HSE/ESL	apply/accept	\$184,160.	SY 2021-22

j. Recommend the determination of Preliminary Eligible Costs (PEC) \$2,097,236 pursuant to N.J.S.A. 18A:7G-7 and determination of Non-Authority Constructed School Facilities Project, pursuant to N.J.S.A. 18A:7G-5 for the Cape May County Technical School State



Project #0720-030-21-1000 as follows:

- A. Accepts and agrees to locally fund any excess (space) costs;
- B. Will construct the school facilities project;
- C. Elects Debt Service State Funding Act;
- D. Accepts the PEC (will not appeal)

### **3. CURRICULUM**

**Be it resolved the Board of Education approves/accepts:**

- a. Job Cards, May 2021;
- b. Anti-Bullying Coordinator (ABC):  
Chelsey Combs
- c. Anti-Bullying Specialist (ABS):  
Brittany Wallace
- d. Student Safety Data System Report, SY 2021-22;
- e. District Self-Assessment HIB Grade Report, SY 2019-20, released by New Jersey Department of Education;
- f. Revised Evening/Community Education calendar, SY 2021-22;
- g. Revised High School calendar, SY 2021-22;
- h. Cape May County Technical School District Goals, SY 2021-22;
- i. District Mentoring Plan, SY 2021-22;
- j. District Professional Development Plan, SY 2021-22;
- k. Textbooks, SY 2021-22:  
"Modern Refrigeration and Air conditioning" 21<sup>st</sup> Edition©2021,  
Goodheart-Willcox  
"Refrigerant Charging and Service Procedures for Air Conditioning",  
©2019 AC Service Tech, LLC.
- l. Volunteers:  
Jeff Savage                      Boys Soccer  
James Munda                    Girls Soccer
- m. Agreement for Student Internships Between Rowan University and Cape May County Technical School District, 7/1/2021 through 6/30/2024.
- n. New Jersey Quality Single Accountability Continuum (NJQSAC)  
District Performance Review, SY 2019-20, remains in progress.

### **4. LEGISLATION & POLICY**

**Be it resolved the Board of Education approves/accepts:**

- a. Second reading and approval for the following policies and regulations:  
2224.1 Title IX – Sex Based Discrimination  
2224.1 Title IX – Sex Based Discrimination Procedures and Grievance Process  
2224.1 Discrimination/Sexual Harassment Report Form  
3542.2 School Meal Program Arrears  
4121 Substitute Personnel\_Regulation  
6140 Curriculum Adoption

### **5. PERSONNEL**

**Be it resolved the Board of Education approves/accepts:**

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

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a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Wheeler Driscoll, Nancy	Director of Curriculum & Instruction and Adult & Community Education	retirement		8/31/2021
Juzaitis, Barbara	Practical Nursing Instructor	resignation		8/17/2021
Agosto, Jill	Practical Nursing Instructor Including Clinical	Adult Post Secondary	Step 6BA \$60,707.00 10-month	9/1/2021- 6/30/2022
Goetz, Jennifer	Professional Development	Adult Post Secondary	\$100.00 per/day	8/31/2021- 9/2/2021 3 days
Goetz, Jennifer	Practical Nursing Substitute	Adult Post Secondary	\$160.00 per/diem	9/7/2021- 9/10/2021
Goetz, Jennifer	Practical Nursing Instructor Including Clinical Substitute Planning/Preparation	Adult Post Secondary	Step 1 \$285.61 per/diem	TBD
Goetz, Jennifer	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Bobst, Gary	Custodian	Evening Differential	Step 15 \$40,960.00 \$ 1,000.00 \$41,960.00 12-month prorated	TBD - 6/30/2022
Giangiulio, Kathleen	School Nurse	Summer Program	\$155.00 per/diem	7/28-8/4/21 5 add'l days
Leszczynski, Jason	Custodian	Black Seal shift change from evening differential to day shift	Step 14 \$40,760.00 12-month prorated	8/1/2021- 6/30/2022
Embs, Nancy	Tutoring Coordinator	Elementary and Secondary Education Act (ESEA), Title IA	\$3,500.00	SY 2021-22
Aftanis, Robert	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Bresan, Joseph	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Craig, Madeline	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
DiMarco, Sheila	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Dougan, Emily	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Embs, Nancy	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Italiano-McGreevy, Maria	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22

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Lee, Young Ae	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Leszczynski, Edward	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Ludwig, Andrew	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Nelson, Lisa	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Patterson, Marcus	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Picketts, Samuel	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Skiles, Tracey	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Stratton, Julie	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Tack, Gina	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Vilimas, Jason	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Weigly, Brian	Tutoring	ESEA, Title IA	\$29 per/hr	SY 2021-22
Ciccarone, Mary Beth	Secretary	summer employment	per diem	5 days
Moore, Kimberly	Secretary	summer employment	per diem	up to 10 days
Neri, Sherilyn	Athletic Trainer	fall/spring winter	\$30 per/hr \$35 per/hr	SY 2021-22
Bresan, Joseph	Head coach boys cross country	(16 <sup>th</sup> year)	\$9,950.00	SY 2021-22
Chretien, Gerry	Head coach girls cross country	(14 <sup>th</sup> year)	\$9,450.00	SY 2021-22
Harris, Jon	Head coach boys soccer	(4 <sup>th</sup> year)	\$6,950.00	SY 2021-22
Wade, Warren	Head coach girls soccer	(5 <sup>th</sup> year)	\$7,200.00	SY 2021-22
Dudley, Brian	Assistant coach girls soccer	(5 <sup>th</sup> year)	\$4,800.00	SY 2021-22
Hopping, Jennifer	Substitute Teacher Planning/Preparation (Physical Education Teacher)	high school	Step 1-2 \$283.89 per/diem	5/26/2021- 6/17/2021
Wheeler Driscoll, Nancy	Director of Curriculum & Instruction and Adult & Community Education	add'l pensionable base	\$10,000.00 prorated	SY 2021-22 (7/1/2021- 8/31/2021)
DeVico, Jonathan	Technology Systems Technician		Step 8 \$42,782.00 12-month prorated	TBD - 6/30/2022
Schaffer, Kristen	Director of Curriculum & Instruction		\$121,500.00 L-0 12-month prorated	TBD - 6/30/2022

**6. COMMUNICATION**

- a. Correspondence from:  
Barbara Juzaitis, Practical Nursing Instructor  
Synopsis:  
Notice of resignation effective August 17, 2021. Served district for 2 years.
  
- b. Correspondence from:  
Nancy Wheeler Driscoll, Director of Curriculum & Instruction and Adult & Community Education  
Synopsis:  
Notice of retirement effective August 31, 2021. Served district for 36 years.
  
- c. Correspondence from:  
Paula Bloom, Acting Deputy Assistant Commissioner,  
Division of Field Services, Department of Education  
Synopsis:  
The district's placement on the New Jersey Quality Single Accountability Continuum (NJQSAC) based on the last monitoring visit.